



# MARULENG MUNICIPALITY

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MOPANI DISTRICT

SUPPLY CHAIN MANAGEMENT UNIT

## TENDER ERRUTUM NO 1

1. The tender number **MLM/SCM/05/2021 LEASING OF PRINTERS AND PHOTOCOPIER MACHINES** as published on Sowetan newspaper on the 16<sup>th</sup> of **September 2021** is incorrect and it should read **MLM/SCM/06/2021** with the same description as above.
2. The quantity on high volume machines is 12 out of which 8 (eight) are medium and 4(four) are large
3. Also the functionality evaluation criteria is corrected as follows:

DESCRIPTION	RATING	POINTS MAXIMUM
<b>QUALIFICATIONS OF PERSONNEL</b>		
Staff should be fully trained and Qualified in office automation /Information Technology. Bidders must attach evidence of qualifications.	Certificate in information technology or equivalent = <b>10 points</b> Diploma in information technology/ or equivalent= <b>20 points</b> Degree in information technology and above/equivalent= <b>30 points</b> No Qualifications= <b>0 points</b>	<b>30</b>
<b>CAPABILITY</b>		
1. availability of resources delivery vehicle 2.Methodology	1. attach certificate of ownership of vehicle/letter of intent/proof of lease = <b>20 points</b> No certificate of ownership/letter of intent /proof of lease= <b>0 points</b> 2.compehesive methodology with project values, milestones and time frames= <b>20 points</b> methodology which is incomplete= <b>10 points</b> no methodology= <b>0 points</b>	<b>40</b>
<b>PAST RELEVANT EXPERIENCE</b>		

<p>PAST RELEVANT  EXPERIENCE: Bidders are expected to attach copies of 3 or more appointment letters from clients that they have successfully rented/leased printers/photocopier machines to, in the last 6 years. The appointment letters must be in a legitimate letterhead, clearly indicate type of service provided, contract duration, contract value, relevant contact person's name, surname, position &amp; contact number/s the appointment letters/orders fail to have the indicated aspects and the information above not be verifiable, bidders will score zero points.  Appointment letters/orders should not be older than 6 years. Reference letters will not be considered</p>	<p>3 X or more letters=<b>30 points</b>  2 X letters =` <b>20 points</b>  1Xletter= <b>10 points</b>  0 X letters =<b>0 points</b></p>	<p><b>30</b></p>
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No other terms or conditions of the tender are changed as result of this erratum and Maruleng Municipality apologise for any confusion this may have caused.

Name (service provider representative) \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

**N.B. service providers are requested to sign this document and have it attached on their tender document**

**Mr. TG MAGABANE  
MUNICIPAL MANAGER**